

FORMAT OF CERTIFICATE TO BE ISSUED BY THE DISTRICT EDUCATION OFFICER IN RESPECT OF SCHOOLS SEEKING AFFILIATION WITH THE CENTRAL BOARD OF SECONDARY EDUCATION
(In accordance with School Safety Policy, 2016 issued by the NDMA, Manual on Safety and Security of Children in Schools developed by NCPCR and the National Building Code)

PART-A

(This part is to be filled up by the school and to be produced before the District Education Officer along with all supporting documents and certificates in original)

GENERAL INFORMATION

1	Name of the School : (Name should be exactly as per NOC and recognition certificate)	Navdeep Public Senior Secondary School
2	Address of the School :	Near Sandhu Palace, Patran Road, Moonak-148033, Distt. Sangrur (Punjab)
3	U-DISE code allotted to the School :	03160204402
4	Name and address of the Trust/Society/Company (under section-8) running the school as on date	Maa Saraswati Education & Welfare Society, Moonak, Distt. Sangrur (Punjab)
5	Is the Trust/Society/Company duly registered with the competent registering authority and the registration is valid as on date?	YES vide Registration No. DIC/DRA/6382 of 2011 dated 18.05.2011.
6	Proposed affiliation with CBSE for :	Fresh provisional affiliation upto Senior Secondary level under switch over category.
7	Location of the school :	The school is located in remote rural area, Near Sandhu Palace, Patran Road, Moonak-148033, Distt. Sangrur (Punjab) i.e. within the Municipal Limits of Moonak city.
8	Is the school already affiliated to any board for class-X or XII examinations?	Yes, affiliated to State Board i.e. P.S.E.B. upto Sr. Sec. level
9	Standard/level/class upto which the school is running :	Senior Secondary level
INFORMATION REGARDING NOC AND RECOGNITION CERTIFICATE		
10	Has the school obtained No Objection Certificate from the State Government for Affiliation with CBSE?	Yes
11	Number of NOC and date of issue :	NOC No. 3/66/2019-3Edu3/2020142/1 Dated 05.02.2020
12	Has the school obtained Recognition Certificate from the State Government from class-1 to 8 th ?	Yes
13	Number of Recognition Certificate from class-1 to 8 th and date of issue :	No. SSA/RTE/2017/LEH-033 vide letter dated 15.11.2017
INFORMATION REGARDING LAND DETAILS AND OWNERSHIP		
14	Is the school situated on a single contiguous plot of land bounded on all sides by a Pucca Boundary Wall?	Yes
15	Are both the school and the Play Ground situated in a single compound bounded by a single continuous Boundary Wall on all sides?	Yes
16	Total area (in square meters) in respect of 14 and 15 above on which the school is situated:	16 Kanals ½ Merla (2.0031 Acres or 8106.2580 Sq Mtrs.)
17	The land is in the possession of the school/Trust/Society/Company legally by way of :	Land is in the possession of the society by way of Regd. Land Lease Deeds, duly registered in the office of Sub-Registrar, Moonak, Distt. Sangrur (Punjab) for 15 years & 30 years respectively.

(Signature of Principal)

Attested by
Principal
Navdeep Public Sr. Sec. School
Moonak (Sangrur) Pb.
Affiliated to P.S.E.B. Mohali (Aff. No. 5981)

(Signature of DEO)

Distt. Education Officer (Sec.)
SANGRUR

18	Name of the Owner/Lessee of the land in respect of point-16 above:	Maa Saraswati Education & Welfare Society, Moonak, Distt. Sangrur (Punjab)
19	In case the land is in the possession of the society/school by way of lease as per State Government norms, the period of the lease :	Land is in the possession of the society by way of Regd. Land Lease Deeds for the period of 15 years & 30 years respectively.
20	Is any public road, canal or thorough-fare, HT line etc. passing through the land in respect of point-16 above?	No

INFORMATION REGARDING ESSENTIAL SAFETY REQUIREMENTS

21	Has the school been inspected by the Government engineer and the school building been found structurally safe for running a school?	Yes by Sub-Divisional Officer, Panchayati Raj P.W.(C&M), Sangrur vide Building Safety Certificate bearing No.413 dated 01.07.2019.
21(a)	If yes the date of last inspection :	01.07.2019
22	Has the school been inspected by the officer of Government Fire Department and the school building been declared safe for school from the point of view of fire safety?	Yes by the Fire Safety Officer, Punjab Fire Services, Sangrur vide Fire Safety Certificate bearing No.706-12113-Fire/8370 dated 10.09.2019.
22(a)	If yes the date of last inspection :	10.09.2019
23	Has the school compound been checked by the public health department and the health and sanitary conditions been found to be satisfactory and the water has been found safe for drinking?	Yes by I/C, Distt. Water Testing Lab., Sangrur & I/c: SMO, P.H.C., Moonak vide Certificate No. 635 Dt. 07.10.2019 & 19/3785 Dt.12.09.2019 respectively.
23(a)	If yes the date of last inspection :	07.10.2019

INFORMATION REGARDING THE STAFF

24	Does the school have well defined service rules and conditions for its employees as per prevalent norms of appropriate Government?	Yes
25	Is the school paying salary to the teachers and other employees as per the norms of the appropriate Government?	Yes
26	Is the salary to the teachers and other employees of the school being paid through the bank by mode of electronic clearing? (Payment by cheque or cash to the individuals is not allowed)	Yes, transferred through Bank by ECS mode.
27	Is the school paying EPF to the teachers and other employees as per the norms of the appropriate Government?	Yes, vide EPF account no. PBBT12001813000 & doing regular deduction of EPF by following the provisions of EPF department

Signature with Stamp of School Manager (Sgr.)
Maa Saraswati Educational & Welfare Society
 Chairman

Signature with Stamp of School Principal
Navdeep Public Sr. Sec. School
Moonak (Sangrur) Pb.
 Affiliated to P.S.E.B. Mohali (Affi. No. 5981)

PART-B

(This part is to be filled-up by the District Education Officer after verifying all supporting documents and certificates in original and visiting the school)

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1	This is to certify that the information above, provided by the School has been verified on the basis of all supporting documents and certificates and visiting the school and the information has been found correct.	
2	Is the school recommended for affiliation? (Please ensure that the school fulfils land requirements also as per details given in Appendix-A along with points nos. 1-27)	Yes, recommended for affiliation with CBSE, New Delhi
3	Recommended for Middle Class Syllabus / Secondary / Senior Secondary to CBSE?	For senior secondary level under switch over category.

Signature
 (Name and Stamp of Issuing DEO)
 DISTRICT EDUCATION OFFICER/EQUIVALENT OFFICER
 FROM EDUCATION ADMINISTRATION AT DISTRICT LEVEL
 NAME OF DISTRICT

Counter Signature
 (Name, Designation and Stamp)
 DISTRICT COLLECTOR/DEPUTY COMMISSIONER
 (or his authorized representative*)
 NAME OF DISTRICT
 (*Not Below the rank of a Group-A Gazetted Officer)

Principal
Navdeep Public Sr. Sec. School
Moonak (Sangrur)
 Affiliated to P.S.E.B. Mohali (Affi. No. 5981)

Chairman
Maa Saraswati Education & Welfare Society
Moonak (Sangrur)

PART-C

DISTRICT EDUCATION OFFICER SHALL PUT A TICK MARK AGAINST THE COLUMN UNDER WHICH THE SCHOOL IS FULFILLING THE LAND CRITERIA

Name and Address of the school: **Navdeep Public Senior Secondary School, Near Sandhu Palace, Patran Road, Moonak-148033, Distt. Sangrur (Punjab)**

Total Land area in lawful possession of school: 16 Kanals ½ Merla (2.0031 Acres or 8106.2580 Sq Mtrs.)

SN	LOCATION OF SCHOOL	LAND REQUIREMENT	PLEASE TICK THE CONCERNED COLUMN
1	Anywhere in India	Minimum 6000 Square Meters	<input checked="" type="checkbox"/>
2	In Municipal limits of cities with a population exceeding 15 lakhs.	Minimum 4000 Square Meters	<input type="checkbox"/>
3	In hilly areas prescribed by the Planning Commission (NITI Aayog).	Minimum 4000 Square Meters	<input type="checkbox"/>
4	In Municipal Limits of the State Capital Cities	Minimum 4000 Square Meters	<input type="checkbox"/>
5	In the North Eastern States	Minimum 4000 Square Meters	<input type="checkbox"/>
6	In the State of Jammu and Kashmir	Minimum 4000 Square Meters	<input type="checkbox"/>
7	In Municipal Limits of Ghaziabad, NOIDA, Faridabad and Gurugram cities	Minimum 4000 Square Meters	<input type="checkbox"/>
8	In the Municipal Limits of Panchkula and Mohali/SAS Nagar	Minimum 4000 Square Meters	<input type="checkbox"/>
9	In the Municipal Limits of Class-X cities (Ahmedabad, Bengaluru, Hyderabad, Pune) Or on the Hill Stations. (For Secondary level)	Minimum 2000 Square Meters	<input type="checkbox"/>
10	In the Municipal Limits class-X cities (Ahmedabad, Bengaluru, Hyderabad, Pune) Or on the Hill Stations. (For Senior Secondary Level)	Minimum 3000 Square Meters	<input type="checkbox"/>
11	In the Municipal Limits of Chennai, Delhi, Kolkata and Mumbai Or the State of Arunachal Pradesh. Or the state of Sikkim Or the Islands (For Secondary Level)	Minimum 1600 Square Meters	<input type="checkbox"/>
12	In the Municipal Limits of Chennai, Delhi, Kolkata and Mumbai Or the State of Arunachal Pradesh. Or the state of Sikkim Or the Islands (For Senior Secondary Level)	Minimum 2400 Square Meters	<input type="checkbox"/>

Attested by
Principal
Navdeep Public Sr. Sec. School
Moonak (Sangrur) Pb.
Affiliated to P.S.E.B. Mohali (Aff. No. 5981)

SIGNATURE OF PRINCIPAL

(Name and Stamp of Signing DEO)
DISTRICT EDUCATION OFFICER/NAME OF DISTRICT

Chairman
Chairman
Maa Saraswati Education
& Welfare Society
Moonak (Sangrur)